**MARQUEE TENDER APPLICATION FORM**

**DATE OF SHOW: 4TH AUGUST 2018**

Company/Trade Name:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel/Mob No:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOTAL AMOUNT OF TENDER BROKEN DOWN AS OUTLINED BELOW:- £**

The cost should include the putting up of and taking down of the marquee’s before and after the event.

Please also state the type of marquee that will be provided for each one. The type and quality of the Marquee should be fit for the purpose stated.

The successful Contractor will be required to provide a Construction Phase Plan (CPP) and Risk Assessment prior to works commencing.

Signed: ………………………………………………………… Print Name: …………………………………………………

For (Name of Company) ………………………………………………………………… Dated: ………………….…………….

**Please enclose the following with your Tender:- 1. Risk Assessment Form**

**2. Copy of Current Insurance Cover**

**3. Relevant Certificates**

**If the above information is not enclosed with your Tender, your Tender will not be put forward for consideration.**

**240’ x 40’ with central division Horticulture Tent £**

**30’ x 20’ Window Fronted Secretary’s Tent £**

**30’ x 50’ Poultry Tent £**

**20’ x 20’ Open Ended on 2 sides Main Entrance £**

**12’ x 12’ First Aid £**

**12’ x 12’ Livestock Secretary £**

**140’ x 40’ with 10’ division Food Hall \* £**

**60’ x 40’ \*\* Main Catering Food \* £**

**20’ x 40’ \*\* Bar £**

**30’ x 20’ with window front President £**

**24 chairs & 6 square tables President’s Tent £**

**290 x 6’ tables General Use £**

**160 x chairs General Use £**

**50 x tables For Main Caterers £**

**130 x chairs For Main Caterers £**

**Erection of 5 Banners £**

**\* we would consider the equivalent footage using a 30’ wide marquee on these**

**\*\* these two tents will go side by side and need a division for the day time which**

**will be taken down in the evening for the dance.**